

Ajantha Education and Military Preparatory Institute's
Indraraj Arts, Commerce and Science College, Sillod

Internal Quality Assurance Cell (IQAC)

Meeting Report 2024-25

Date: 22-06-2024

Venue: Meeting Hall

AGENDA

- 1. To read and confirm the minutes of previous meeting**
- 2. To discuss on Self Appraisal Forms of Teaching staff for last academic year**
- 3. To take review of feedback received from different stakeholders**
- 4. Any other issues of time with the permission of chair.**

The IQAC meeting was held on Thursday, 22-06-2024 at 1.30pm. Principal Dr.V.B Lamb presided over this meeting.

IQAC Coordinator welcomed all the members present for the meeting. Following points were discussed

- 1. To read and confirm the minutes of previous meeting:** IQAC Coordinator Dr.Santosh Chouthaiwale read the minutes of previous meeting. Dr.K.R. Nagare seconded the same. Hence the minutes were confirmed.

- 2. To discuss on Self Appraisal Forms of Teaching staff:** IQAC Coordinator Dr. Santosh Chouthaiwale stated that except one or two members all teachers have send their Self Appraisal Forms in soft copy to IQAC. Dr.S.K. Karad seconded the same. These appraisals were seen by members .

Action Taken: The Chairman asked the IQAC Coordinator to analyse all these forms. Its responsibility is given to Dr. S.K. Karad and Dr.C.M. Kale and asked them to submit its detail analysis within eight days.

3. **To take review of Feedback received different stake holders regarding academic activities implemented in the last academic year:** The IQAC Coordinator Dr. Santosh Chouthaiwale put on the record the feedback reports of the activities implemented in the academic year 2023-24. Dr. J.S. Ambhore seconded those.

Action Taken: Principal Dr. V.B. Lamb asked to concern to go through issues and asked to sort out it through proper way. All members shown satisfaction towards the reports of these activities. It is also decided to forward analysis report to CDC for its information and necessary action.

4. **Any other issues of time with the permission of chair:** The Principal insisted for maintaining good academic ambience in the premises and follow all the measures to do so. He also suggested faculties to apply for financial funding for MRP or organizing conferences to concern agencies at the earliest.

Action Taken : IQAC Coordinator and concern members in the meeting noted all the important suggestions given by Principal and decided to follow it strictly. Dr. C.M. Kale proposed vote of thanks and the meeting was concluded.